

OFFICE OF THE PRINCIPAL, NORTH GAUHATI COLLEGE
P.O. College Nagar, Guwahati - 781031

অধ্যক্ষৰ কাৰ্যালয়,



উত্তৰ গুৱাহাটী মহাবিদ্যালয়

ডাক : কলেজ নগৰ,

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Date: 12-11-2023

IQAC MEETING HELD ON 04-08-2021

A meeting was held at IQAC room at 10.30 am in presence of Principal Dr. Dilip Das, IQAC coordinator Dr. A. Baruah and along with 11 members of the committee. The committee discussed the importance of last recommendation of NAAC peer team and highlighted some of the key advices put forward by NAAC. Some of the Key points discussed were

- i) Modernisation of College Library system.
- ii) Re-issue of letter to all IQAC committee members.
- iii) Organisation of short term skill developmental course.
- iv) Implementation of online feedback form for the evaluation performance.
- v) Provision of Book-Bank facility
- vi) Proposal for introduction of commerce stream in the college at HS and UG level
- vii) Proposal for development of Seminar Hall and ICT facilities in the college.
- viii) Proposal for regularisation of SWAYAM
- ix) Proposal for organisation of FDP and Short Term Course.
- x) Proposal for renovation and set-up of IQAC room

After discussing the above key points the members resolved to complete the work for the student community and college.

Minutes of the meeting held on 27-10-2021 in the Principal's Chamber,
North Gauhati College

A meeting was held at IQAC room at 12 noon under chairmanship of Principal Dr. Dilip Das, IQAC coordinator Dr. A. Baruah and along with 9 members of the committee to discuss the following agenda

- i) Discussion on Grievance Cell
- ii) Discussion on extension activities of NCC and NSS
- iii) Feedback and Others

After threadbare discussion on above agenda the committee resolved that some awareness programme should be done by the Grievance cell of the college for the faculties and students of the college. Discussing 2nd agenda the committee expressed happiness for the upliftment of NCC and NSS works of the college. Discussing the 3rd agenda, the committee agreed to send the Feedback analysis to all the HoDs of the Departments to do the needful.

Minutes of the meeting held on 23-11-2021 in the Principal's Chamber,
North Gauhati College

An executive meeting of IQAC was convened in the Principal's chamber at 2 pm to discuss the following agenda in the presence of the Principal Dr. Dilip Das, IQAC Coordinator, Dr. Achyutananda Baruah and HoDs of every Department of the college.

The Agenda of the meeting was as follows:

- i) Discussion about the Certificate Course of every Department.
- ii) Others.

After a threadbare discussion on the above agenda, members of the meeting gave suggestions to start the Certificate Courses with an aim to impart target oriented short term and skill-based courses among the students in every departments of the college. HoDs of the college also agreed with the suggestion for the greater interest of students and gave commitment to start it within short period of time.

Minutes of the meeting held on 11-02-2022

An executive meeting of IQAC was convened at IQAC, North Gauhati College at 2 pm under the chairmanship of Dr. Tarini Kt. Haloi along with other 5 members of the committee to discuss the following agenda

The Agenda of the meeting was as follows:

- i) Discussion on Criterion 2 report
- ii) Others

Discussing the above the committee resolved that some modification should be made for the report of Criterion 2 and IQAC coordinator advised them to do the needful in this regards.

Minutes of the meeting held on 24-03-2022

An executive meeting of IQAC was convened at Room No. 8, North Gauhati College at 10.45 am under the chairmanship of Dr. Dilip Das, Principal North Gauhati College along with 20 members of IQAC to discuss the following agenda

The Agenda of the meeting was as follows:

- i) Discussion on Academic Audit Report
- ii) Teaching Plan / Lesson Plan
- iii) Yoga Cell, Eco Club, Carrier Guidance Cell

Discussing the above the esteemed participants agreed that the Academic Audit of the College should be done at the earliest. It was also resolved that the internal academic assessment audit will be done by a committee headed by Mr. Anupam Thakuria (Convener), Dr. Banima Talukdar, and Mr. Bulen Kakati. The committee also requested the principal to facilitate communication with affiliating university for conducting the external audit of the college. Discussion on 2nd agenda on teaching plan was discussed in the meeting and it was decided that faculty members of all Department would prepare and submit their lesson plan routinely and adhere to it. Discussion on third agenda of the meeting resolved that necessary arrangement should be done for the above cell to operate smoothly.

Minutes of the meeting held on 11-05-2022

An executive meeting of IQAC was convened at IQAC office, North Gauhati College under the chairmanship of Dr. Dilip Das, Principal North Gauhati College along with other 11 members to discuss the following agenda

The Agenda of the meeting was as follows:

- i) Regarding submission of AQARs
- ii) Observation of Yoga Day and World Environmental
- iii) Others

Discussing the first agenda the IQAC coordinator elaborately discussed the process and requirements to be followed for submission of AQAR 20-21 and 21-22. After this discussion the prospect of carrying out some awareness programme in the college was taken up. Discussion on observation of world environmental Day and Yoga Day for the benefit of the college fraternity was also carried out.

(Dr. Dilip Das)

Principal
North Gauhati College