

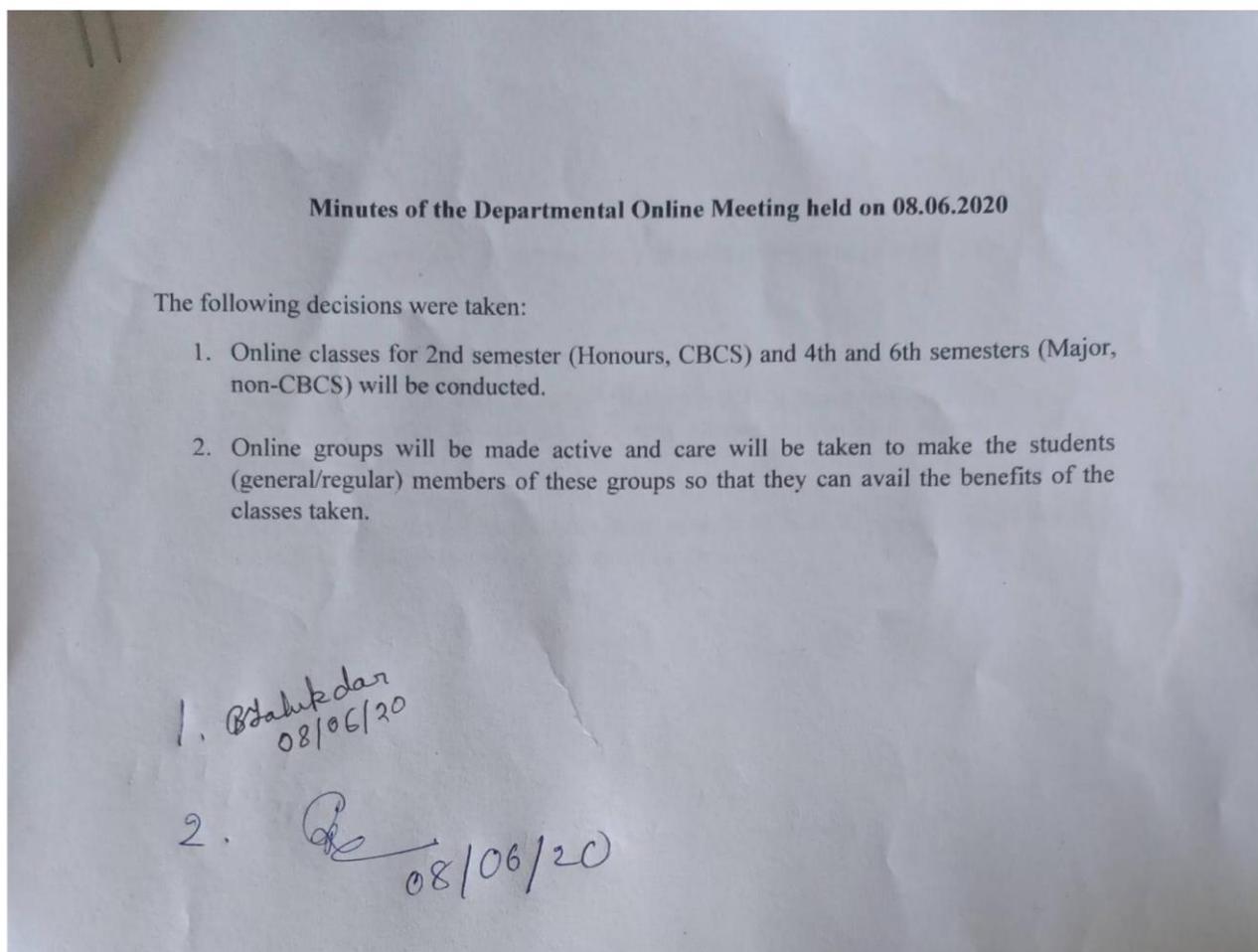
As a sample, we have shown here the curricular activities done by the Political Science department of the college. The remaining departments also carried out the similar curriculum activities.

### 1. Record of Departmental Meetings:

The outbreak of Covid-19 and the lockdown which followed thereafter changed the whole teaching-learning scenario. We had to change our method of teaching from the traditional mode to the online mode which put the students in a challenging situation, given the fact that they were deficient in terms of availability of network and devices, as most of them belong to the lower economic stratum. Hence, the two faculty members present in the department had to meet very frequently over different platforms like whatsapp and telephonic communication to discuss on how to make the students adapt to the new environment and give them the greater benefit of teaching and those communications are recorded here as minutes of departmental meetings.

Even after reopening of educational institutions on 23.09.2020, we had to frequently change our strategy regarding teaching and examinations, due to the Covid-19 specific government SOP's.

Scanned copies of the departmental minutes have been provided below:



**Minutes of the Departmental Online Meeting held on 05.07.2020:**

The following decisions were taken:

1. Online classes for 2nd semester (Honours, CBCS) and 4th and 6th semesters (Honours, non-CBCS) will be continued as per convenience, inspite of ensuing summer vacation.
2. The faculties will take part in admission process of B.A. 1<sup>ST</sup> year (CBCS) and H.S. First Year as assigned by the Admission Committee.

1. *B. Talukdar*  
05/07/20  
2. *[Signature]*  
05.07.2020

**Minutes of the Departmental Meeting held on 06.08.2020:**

The following decisions were taken in the telephonic meeting:

1. Online classes for 2nd semester (Honours, CBCS) and 4th and 6th semesters (Major, non-CBCS) will be continued for revision of the syllabus.
2.
  - a. Complete revision of the syllabus by 25.08.2020 for semester end exams with special focus on 6<sup>th</sup> semester (Major, non-CBCS).
  - b. The first semester (Honours+Regular, CBCS) students should be given an orientation class for writing of online exams along with the revision of the syllabus.
  - c. An online get together of older three semesters will be arranged by the Head of the Department, Dr. Banima Talukdar in the first week of September.
3. A decision was taken to organize an International Webinar within the period from September 25<sup>th</sup> – October 7<sup>th</sup>. The HoD will coordinate with the resource person and IQAC,NGC and make necessary arrangements for the said event. The Senior faculty, Mrs. Pratima Baruah will assist the HoD as and when required.

1. *B. Talukdar*  
06/08/20  
2. *[Signature]*  
06.08.20

### Minutes of the Departmental Meeting held on 23.09.2020:

The two faculty members sat together and discussed about the workload and expressed concern regarding the completion of the syllabus in offline mode as two faculty members are not sufficient. A detailed discussion was made on course, class distribution and departmental routines.

The following resolutions were taken:

1. The meeting decided to request authority to give one additional faculty member without which completion of the syllabus will not be possible.
2. The departmental class schedule will be prepared with two faculties on a temporary basis as per the NGC general routine prepared with guidelines according to the government's prevailing Covid-19 related SOP.
3. The faculty members decided to conduct classes only in the offline mode. They also decided to be in constant touch with the 6<sup>th</sup> semester students (non-CBCS) who will appear for final exam on 26.09.2020.
4. The International Webinar was decided to be held on 01.10.2020 on the theme "Indo-Nepal Relations in current socio-political context" in collaboration with ICT Academy.
  - a. Resource person - Dr. Chandra Upadhyay, HoD, Department of Sociology, Mahendra Morang Adarsh Multiple Campus of Tribhuvan University
  - b. The platform to be used for the webinar will be Google Meet.
  - c. Welcome Address by Dr. Banima Talukdar, HoD, Department of Political Science, inaugural speech by Dr. Dilip Das, Principal, NGC and Vote of Thanks by Mrs. Pratima Baruah, senior faculty.

1. *B. Talukdar*  
23/09/20

2. *[Signature]* 23.09.2020

**Minutes of the Departmental Meeting held on 03.10.2020:**

Along with the regular classes which were being held, the faculty members decided about the processing of applications for the vacant post for a faculty member as per the instructions of the Principal. They were worried about the workload since along with the course progression, they had to work on the processing of applications for the concerned vacant post of the department. Both the faculty members expressed concern regarding the poor attendance in the classes and decided to continue in offline and online mode as time permits.

The following resolutions were taken:

1. The processing of applications for the vacant post for a faculty member will be completed before the commencement of puja holidays, i.e., 17.10.2022.
2. Online classes will be taken by faculty members as per time and convenience permits.
3. The faculties decided to make a written request again to the Principal, NGC for a temporary faculty as new appointment will take time.

1. B. B. B. B. B.  
03.10.20

2. R.  
03.10.2020

**Minutes of the Departmental Meeting held on 20.10.2020**

The following decisions were taken:

1. Home assignment will be given to the 6<sup>th</sup> semester (non-CBCS, Honours).
2. A decision was taken to hand over the completed file related to processing of applications, drafting of calling letters etc. to the Principal's, NGC.
3. They expressed gratitude towards the faculties of Anthropology department, Dr. Avijit Boruah and Dr. Anup Hazarika for their contribution in the work related to the processing of applications.

1. *B. Hazarika*  
20/10/20

2. *[Signature]*  
20.10.2020

**Minutes of the Departmental Meeting held on 25.11.2020:**

The following decisions were taken:

1. The Head of the Department, Dr. Banima Talukdar welcomed the temporary additional faculty, Miss Dharitri Das who happened to be an alumna of the college.
2. The preparation of the new class schedule with the new faculty was decided to be done with the Head of the Department and Miss Dharitri Das will be allotted a few classes on a temporary basis.
3. They divided the classes to the extent possible within the framework of the given NGC routine (Covid-19 SOP).

1. *B Talukdar*  
25/11/2020

2. *B*  
25.11.2020

3. *das*  
25.11.20

**Minutes of the Departmental Meeting held on 03.12.2020:**

An emergency meeting between the two faculties was arranged by Mrs. Pratima Baruah, senior faculty to decide on the new distribution of the classes as Dr. Banima Talukdar was affected by Covid-19.

The following resolutions were taken:

1. Honours classes two per day and regular (HG and RC) classes will be held for one each semester.
2. Extra classes may be taken as per convenience with prior notice to the students.
3. H.S. 1<sup>st</sup> and 2<sup>nd</sup> year classes will be continued as per existing routine.

1.  03.12.2020

2.   
3-12-20

**Minutes of the Departmental Meeting held on 02.01.2021:**

The following decisions were taken:

1. The faculty members divided the work related to the interview to be held on 06.01.2021 as there was deficit in the office staff.
  - a. The Head of the Department, Dr. Banima Talukdar will take charge of the interview related documents.
  - b. Seating arrangements, refreshments etc. were to be looked after by senior faculty, Mrs. Pratima Baruah.
2. Departmental Wall Magazine "Srijoni" inauguration, "Award Giving Ceremony" (Smt. Bibhawati Choudhury Award is given to the student securing highest marks in Political Science in HS Final Examination by Dr. Banima Talukdar, HoD) and departmental get together of present and passed out students will be organized on 29.01.2021.

1. *B. Talukdar*  
02.01.21

2. *[Signature]*  
02.01.2021

3. *[Signature]*  
02.01.21

**Minutes of the Departmental Meeting held on 01.02.2021:**

The faculty members reviewed the syllabus covered in various semesters and decided about the schedule of the sessional examinations (Honours/Major) in the department.

The following resolutions were taken:

1. For 5<sup>th</sup> (non-CBCS, Major) and 1<sup>st</sup> (CBCS, Honours) and 3<sup>rd</sup> will start from 08.02.2021 and the schedule will be as follows:  
5<sup>th</sup> – 08.02.2021 to 15.02.2021  
3<sup>rd</sup> - 09.02.2021 to 15.02.2021  
1<sup>st</sup> – 12.02.2021 to 15.02.2021
2. The Honours students will be taken on educational tour to Rangapara village and Suryapahar in Goalpara district in the second week of March.
3. The HoD will complete the process for permission and other formalities/necessary arrangements regarding the said tour.

1. *Balukdar*  
01.02.21

2. *[Signature]*

3. *[Signature]*  
1-2-21

**Minutes of the Departmental Meeting held on 05.03.2021:**

The following resolutions were taken:

1. The answer scripts were divided and distributed among faculty members for correction and preparation of marksheets:

- 1<sup>st</sup> - PB and BT
- 3<sup>rd</sup> - PB, BT and DD
- 5<sup>th</sup> - PB, BT, DD.

**RC/HG:**

- 1<sup>st</sup> - PB and DD
- 3<sup>rd</sup> - BT and DD
- 5<sup>th</sup> - BT

2. The evaluation will have to be completed on or before 12.03.2021.

1. *B. Sahukdar*  
05/03/21
2. *[Signature]*  
05.03.2021
3. *[Signature]*  
05.03.21

**Minutes of the Departmental Meeting held on 09.04.2021:**

The faculties expressed concern at the poor attendance of the students.

The following decisions were taken:

1. A decision was taken to activate the online groups for both honours and HG/RC to complete the remaining portion of the syllabus in view of the poor attendance of the students.
2. To activate the online groups of the **Arrear Students** in different semesters and take up online **Remedial Classes** as per convenience.

1. *B. S. S. S. S.*  
09.04.21

2. *[Signature]*  
09.04.2021

3. *[Signature]*  
09.04.21

Minutes of the Departmental Online Meeting held on May 2021: (03.05.21)

The following decisions were taken:

1. During covid lockdown online classes for 2<sup>nd</sup>, 4<sup>th</sup> and 6<sup>th</sup> semesters will continue as per the convenient time of the students depending on their network connectivity/device.
2. The online groups of the students having arrear in 5<sup>th</sup> (non-CBCS, Major) semester will be activated.

1. B. Sahukolast  
03.05.21

2. [Signature]

3. [Signature]  
03.05.21

**Minutes of the Departmental Online Meeting held on 02.06.2021:**

The following decisions were taken:

1. The semester end exams for 5<sup>th</sup> semester will be held on online mode for which Orientation classes will be taken for the concerned batch who were then attending 6<sup>th</sup> semester classes.
2. Remedial Classes were to be held for Arrear Students in the online mode.

1. *B. Sahasrabudhe*  
02/06/21

2. *[Signature]*  
02.06.2021

1.15

**Minutes of the Departmental Online Meeting held on 03.07.2021:**

Summer vacation had started but online classes will be continuing for students having arrear in 6<sup>th</sup> semester (non-CBCS).

The following decisions were taken:

1. All the odd semesters will continue.
2. Orientation/Counselling class for online exam will be taken as follows:
  - a. Non-CBCS students (Major/General) on 13.08.2021.
  - b. Arrear and Fresh Students (Honours/RC) on 11.08.21

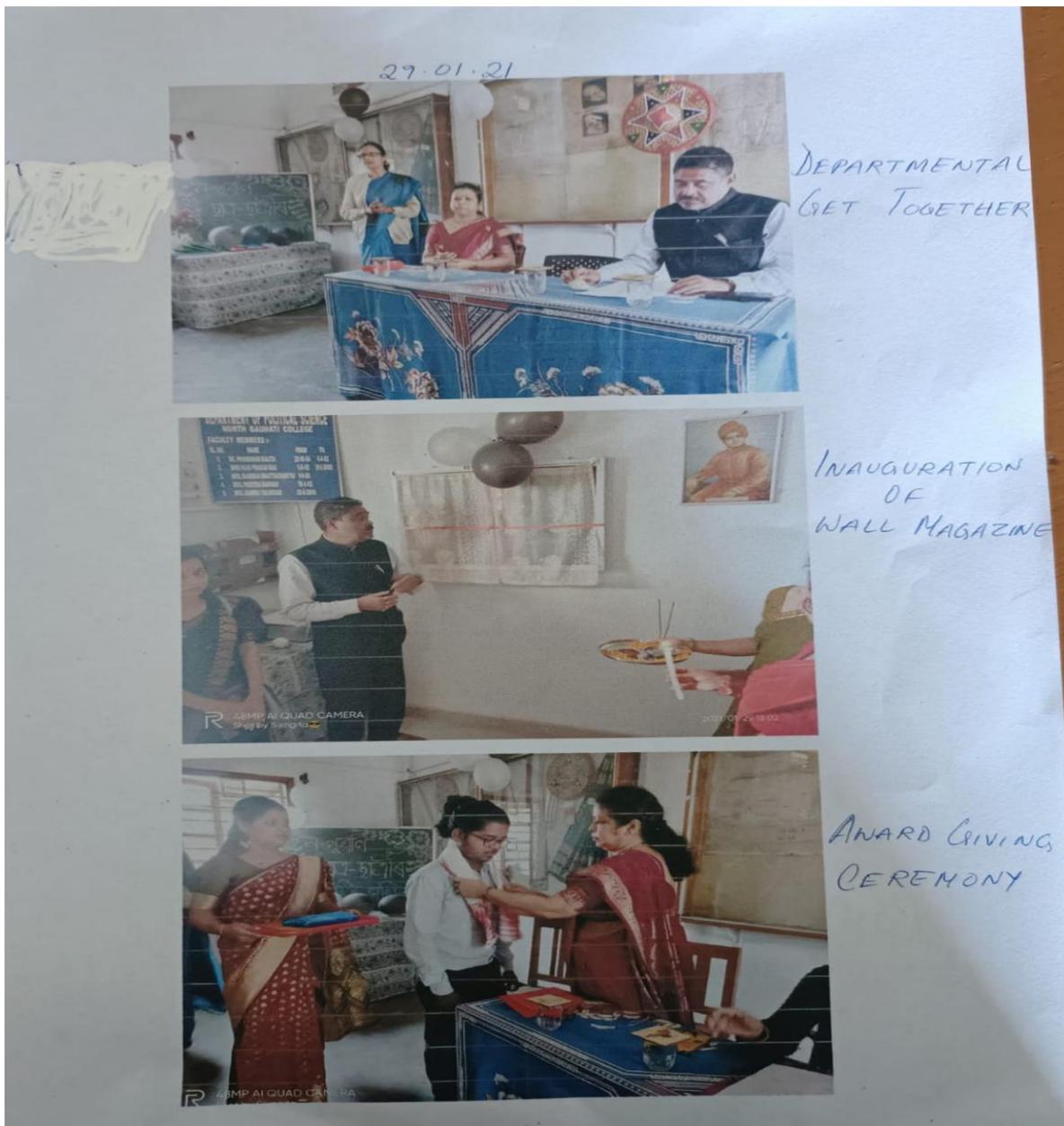
1. *B. Salukdar*  
03/07/21

2. *[Signature]*  
03.07.2021

## 2. List of events and activities organized by Department

The Covid-19 induced lockdown and restricted codes of conduct put a limit on the activities of the department. Despite of that, few events and activities were held:

1. (a). A departmental get together.  
(b). Smt. Bibhawati Choudhury Award giving ceremony (an award is given to the student securing highest marks in Political Science in HS Examination).
2. Ceremonial inauguration of wall magazine, 'SRIJONI'.



**3. List of online and offline classes conducted:**

During lockdown, online classes were held mainly through the platform of wats app audio and video but few classes were also taken in google meet, as per the convenience of the students. A list and proof of the google meet class has been provided below.

**Offline classes started from 23.09.2020 which were taken in accordance with the departmental routine prepared on the basis of Covid-19 SOP, government of Assam. (The departmental class routine has been attached below).** However, due to the ongoing admission process, regular class registers were handed over to us only in the month of November after completion of the process. Then onwards, regular attendance registers are maintained.

**The attachments:**

1. Departmental class routine (23.09.2020-30.12.2020)
2. Status report of the syllabus covered.

Departmental Routine, Department of Political Science  
North Gauhati College, 2020-21  
(SEPT - DEC)

Day	Class	9-10AM	10-11AM	11-12	12-1:00	1:00-2:00	2:00-3:00	3-4	4-5P.
Monday	H.SI 4 <sup>th</sup>								
	H.SII 4 <sup>th</sup>				B.T				
	1/2 Sem	R/G(RNQ)	H-B.T		H-P.B				
	3/4 Sem	P.B							
	5/6 Sem								
Tuesday	H.SI 4 <sup>th</sup>	D.D							
	H.SII 4 <sup>th</sup>								
	1/2 Sem								
	3/4 Sem		H-B.T	S(P.B)	H(D.D)	G-P.B			
	5/6 Sem		R-8(P.B)		M(B.T)	G-B.T			
Wednesday	H.SI 4 <sup>th</sup>								
	H.SII 4 <sup>th</sup>			P.B					
	1/2 Sem								
	3/4 Sem		H-D.D	H-B.T	S-B.T	H-P.B			
	5/6 Sem	G-8(D.D)		R-9(D.D)	M-P.B	G-D.D	M-B.T		
Thursday	H.SI 4 <sup>th</sup>				P.B				
	H.SII 4 <sup>th</sup>								
	1/2 Sem		H-P.B		H-B.T	H-D.D			
	3/4 Sem					R/G(B.T)			
	5/6 Sem								

R - Regular (DSC-I)  
G - Generic (G-1 CB)  
H - Honors

P.B. - Pratima Baruah  
B.T - Barima Talukdar  
D.D - Dharitri Das

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Departmental Routine, Department of Political Science  
North Gauhati College, 2020-21  
(SEPT - DEC.)

Day	Class	9-10AM	10-11AM	11-12	12-1:00	1:00-2:00	2:00-3:00	3-4	4-5P.
Monday	H.S I Yr								
	H.S II Yr				B.T				
	1/2 Sem	R/G(RNQ) P.B	H-B.T.		H-P.B				
	3/4 Sem								
	5/6 Sem								
Tuesday	H.S I Yr	D.D							
	H.S II Yr								
	1/2 Sem								
	3/4 Sem		H-B.T. R-8(P.B)	S(P.B)	H(D.D)	G-PB. (B)			
	5/6 Sem		M-D.D		M(B.T)	G-BT. (Dept)			
Wednesday	H.S I Yr								
	H.S II Yr			P.B					
	1/2 Sem								
	3/4 Sem		H-D.D	H-B.T. R-9(D.D)	S-B.T	H-P.B G-D.D			
	5/6 Sem	G-8(D.D)			M-P.B	M-B.T			
Thursday	H.S I Yr				P.B				
	H.S II Yr								
	1/2 Sem		H-P.B		H-B.T.	H-D.D. RIG.BT(9)			
	3/4 Sem								
	5/6 Sem								

R - Regular (DSC-I)  
G - Generic (G-1(B))  
H - Hons

P.B. - Pratima Baruah  
✓ B.T - Banima Talukdar  
D.D - Dharitri Das

LIST OF CLASSES TAKEN FROM 19.04.20 - 20.08.20.

STATUS REPORT: Department of Political Science/NGC

No. Of Faculty Members	Classes (Semester wise) UG/PG	Paper	Portion of syllabus covered (%)	Number of students covered	Classes/ Assignment/ Tutorial	Mode of teaching for online classes
2(Two)	BA Second Semester (Honours)	2016	70	10	Classes Assignment	Whatsapp Tele Conferencing
		2026	60	10	Classes Assignment	Whatsapp Tele Conferencing
	BA Second Semester HG/RC	2016	50	50	Classes	Whatsapp
	BA Fourth Semester (Major)	4.1	100	4	Classes Assignment	Whatsapp Tele Conferencing
		4.2	90	4	Classes Assignment	Whatsapp Tele Conferencing
	BA Fourth Semester (General)	-	60	57	Classes	Whatsapp
	BA Sixth Semester (Major)	6.1	90	4	Classes Assignment	Whatsapp
		6.2	80	4	Classes Assignment	Whatsapp
		6.3	100	4	Classes Assignment	Whatsapp
		6.4	100	4	Classes Assignment	Whatsapp
		6.5	80	4	Classes Assignment	Whatsapp
		6.6	90	4	Classes Assignment	Whatsapp
	BA Sixth Semester (General)	6.1	50	15	Classes	Whatsapp
		6.2	50	15	Classes	Whatsapp

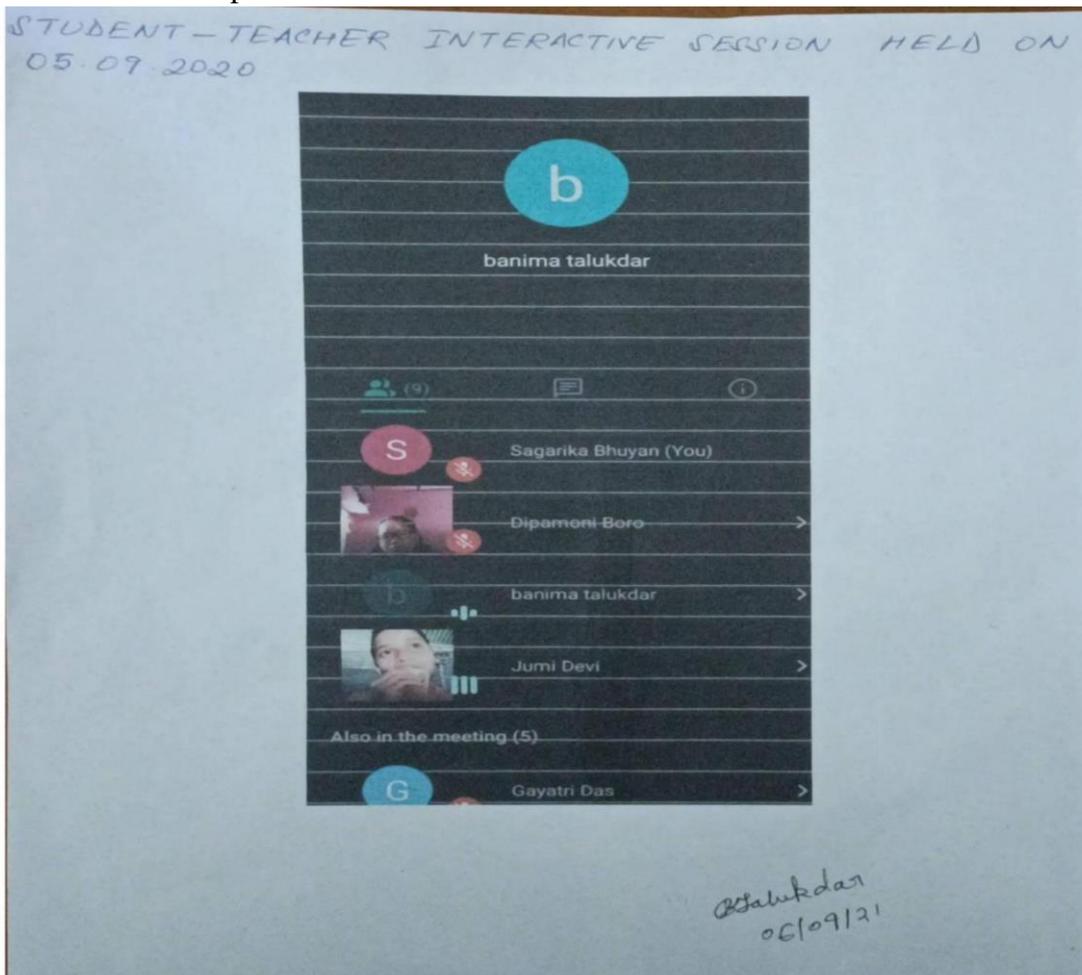
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**5. List of presentations, seminars, quiz etc. held in the department with proof:**

The following are the list of meeting/webinar held in the department during the period:

1. **A Student-teacher interactive session was held on 05.09.2020.** This session basically was a motivating session. It aimed at providing overall counselling to the students, especially, tips on how to overcome mental blocks during the Covid-19 pandemic. The students were encouraged to share their feelings and problems and inconveniences faced due to the online mode of teaching so that those could be addressed later on. The zoom link, meeting id and password have been attached in the file below.
2. **An online departmental webinar on ‘Marxism and its relevance’ was held on 08.05.2021.** The proof is attached in the file mentioned below.
3. **An International Webinar was organised by the Department of Political Science, NGC on 01.10.2021 on the theme ‘Indo-Nepal Relations in current Socio-Political Context’.** The report of the webinar is attached below in the file.



The zoom link for the **Student-Teacher Interactive Session** held on 05.09.2020 was as follows:

<https://us04web.zoom.us/j/78105019481?pwd=RS9pQj9STUc3Q3JldjNGcUxxUHdpQT09>

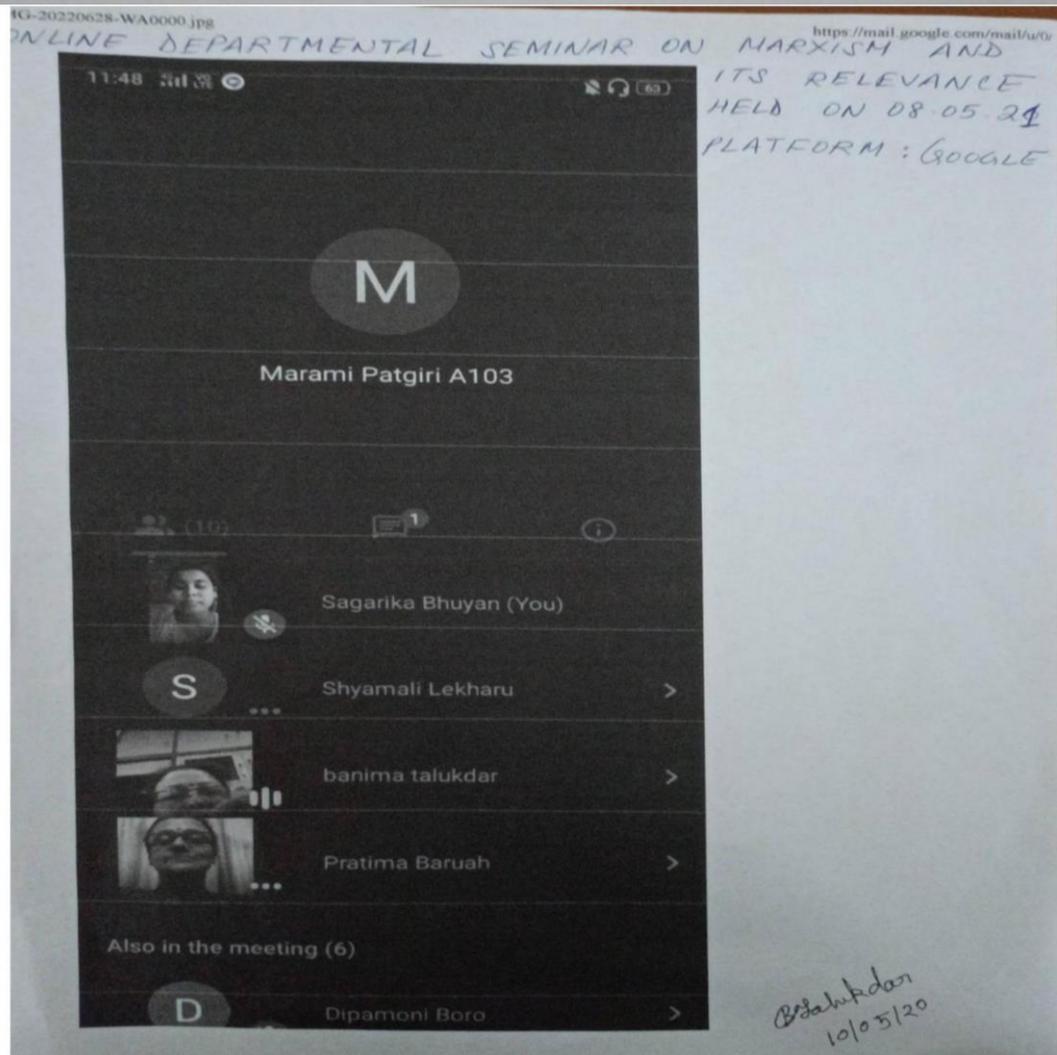
**Meeting id:** 78105019481

**Passcode:** 7iFhKa

**Participants:** 1<sup>st</sup>, 3<sup>rd</sup> and 5<sup>th</sup> semesters.

This session basically was a motivating session. It aimed at providing overall counselling to the students, especially, tips on how to overcome mental blocks during the Covid-19 pandemic. The students were encouraged to share their feelings and problems and inconveniences faced due to the online mode of teaching so that those could be addressed later on.

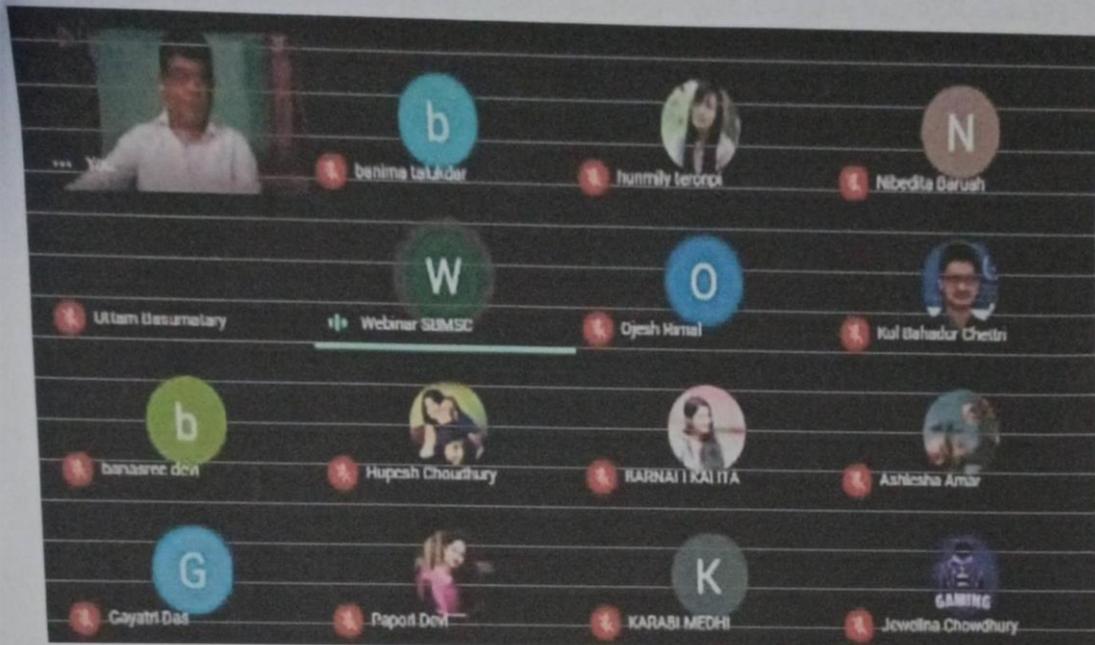
*B. Salukdar  
06/09/2020*



**Report of the International Webinar organised by Department of Political Science,  
North Gauhati College held on 1st October, 2020**

An International Webinar on 'Indo-Nepal Relations in current Socio-Political Context' was organized by the Department of Political Science, North Gauhati College in association with IQAC, North Gauhati College and ICT Academy on 1st October, 2020. The Webinar was inaugurated by Dr Dilip Das, the Principal of North Gauhati College with his welcome address. The Resource Person of the Webinar was Dr Chandra Upadhayy, HOD, Department of Sociology, Mahendra Morang Adarsh Multiple Campus of Tribhuban University, Nepal. The introduction of the Resource person was given by Dr Banima Talukdar, HOD, Department of Political Science, North Gauhati College. In his speech the Resource Person gave stress on the relation of Nepal with India from various angles. Nepal is in the middle of India's Himalayan frontiers and along with Bhutan it acts as Northern border flanks and also acts as buffer state against any possible aggression from China. He said that recently it is seen the establishment of diplomatic relations between Nepal and China, and China's growing influence in Nepal has resulted in declining traditional leverage of India in Nepal, and it has led a little bit of confusion on relation in between India and Nepal. Altogether 101 participants participated in the Webinar. An active interaction took place at the end. Vote of thanks was given by Ms Pratima Baruah, Associate Professor of the Political Science Department, North Gauhati College.

*B Talukdar*



*B Talukdar*

**6. Teaching Plan and Lesson Plan of individual teachers:**

During Covid lockdown, teaching plan could not be executed but efforts were made to complete the syllabus with revisions as per the convenience/availability of the students. But after reopening of educational institutions and starting of offline classes in the **month of September**, teaching plan has been followed. A sample of teaching plan from the month of September has been attached herewith

উত্তৰ গুৱাহাটী মহাবিদ্যালয়  
 গুৱাহাটী - ৭৮১০৩১  
**NORTH GAUHATI COLLEGE**  
 College Nagar, Guwahati - 781031



**LESSON PLAN**

NAME OF FACULTY MEMBER : Dr. Barinima Jalukdar

DESIGNATION : Associate Professor

DEPARTMENT : Political Science

LESSON PLAN NORTH GAUHATI COLLEGE College Nagar, Guwahati-781031											
Name of the Faculty Member		<u>Dr. Barinima Jalukdar</u>			Department		<u>Political Science</u>			Session	<u>2020-21</u>
Month/Date	Half (I/II)	MAJOR COURSE				GENERAL COURSE				Signature of H.O.D.	
		Paper	Unit	Topics to be Covered	Uncovered Topics (if any)	Paper	Unit	Topics to be Covered	Uncovered Topics (if any)		
September 2020 21.09.20	Semester I (CBCS)	POL-HC 1026	1.	Constituent Assembly and making of the constitution Preamble and features of the Indian Constitution		POL-HG/ RC1016	2	citizenship and civil society			
	Semester III (CBCS)	POL-HC 3026		Ecological Approach (FW Riggs)		POL-HG/ RC3016	1	Nature, scope and methods of Comparative Political Analysis	Rule of law; Judicial System		
	Semester IV (Non-CBCS)	Select constitutions -2)	2	British Political Tradition (Features, conventions, Parliamentary Govt)							
	contemporary issues (Paper-4)	1	Environmental Issues (Brisppelland commission Sustainable development Rio Declaration, Copenhagen Declaration)						Importance of Human Rights		
		Human Rights (Paper-6)	1	Introduction to Human Rights (Concept, Meaning and nature)		Public Administration-1 (General)	3	Principles of Organization (Hierarchy, span of control)	Centralization, Decentralization		

Signature of Faculty Member Dr. Barinima Jalukdar

উত্তৰ গুৱাহাটী মহাবিদ্যালয়  
গুৱাহাটী - ৭৮১০৩১

**NORTH GAUHATI COLLEGE**

College Nagar, Guwahati - 781031



**LESSON PLAN**

NAME OF FACULTY MEMBER : Pratima Baruah

DESIGNATION : Associate Professor

DEPARTMENT : Political Science



**LESSON PLAN  
NORTH GAUHATI COLLEGE**

College Nagar, Guwahati-781031

Name of the Faculty Member Pratima Baruah Department Political Science Session 2020 - 21

Month/Date	Half (I/II)	MAJOR COURSE				GENERAL COURSE /HG/RC				Signature of H.O.D
		Paper	Unit	Topics to be Covered	Uncovered Topics (if any)	Paper	Unit	Topics to be Covered	Uncovered Topics (if any)	
September 2020 21.09.20 to 30.09.20	Sem I	POL HC 1016	2	Traditions of Political Theory - Liberalism - growth background - history Neo liberal theory etc.	Nil	POL HG/RC 1016	2	Right - concept, definitions, classification		
	Sem III	POL HC 3036	1	International Relations - evolution nature and scope, emergence of states	Nil	POL HG/RC 3036	2	Comparing regimes Authoritarianism, Democratic	democratic regimes	
	Sem V Honors	3.B.	1	General Sociology - concept, definitions, growth as a separate discipline, nature and scope - Relation with other socio sciences	Nil			No allotment from the syllabus		

Signature of Faculty Member Pratima Baruah

## 7. Photo evidences and documentation of all departmental project related fieldtrips.

On 02.03.2021, first, third and fifth semester students were taken on a day-long educational tour/field trip to Suryapahar and Rangsapara village of Goalpara district. The Rangsapara village is recognised as the cleanest village in Assam, whereas the ruins of Suryapahar stands as a symbol of unity of religion, tolerance and brotherhood of mankind. Multiple Shivlings of various sizes and statues of Mahavir Jain and Lord Buddha, pagoda-styled structures and temples can be found among the ruins. The purpose of the said tour was to get a knowledge of the socio-political and religious condition of the Varman dynasty of medieval Kamrup. Attached below are the following:

1. Photo proof of the visit.
2. Permission letter of the Principal.
3. List of students who participated in the tour.



To

The Principal  
North Gauhati College

Ghy - 31

Date  
01/03/2021

Subject: Application for Permission

Sir,

With due respect I am to state you that we are planning to visit Rangsapara and Suryapahar as a part of Educational Tour on 2/03/2021 (Tuesday).

So, I request you on behalf of our major students and teachers of Political Science Department to give us permission to visit the same.

I hope that you will grant our prayer.

Enclosed: list of students and teachers name.

yours sincerely  
Dr Barima Talukdar  
11/03/21

Forwarded  
1.3.21

Head  
Department of Political Science  
NORTH GAUHATI COLLEGE  
North Gauhati

Teachers Name: 1. Pratima Baruah

2. Banima Talukdar

3. Dharitri Das

Students Name : 1. Gayatri Das

2. Dipamoni Baro

3. Jumi Devi

4. Manikha Baro

5. Priyanka Patgiri

6. Kalita Rajbongshi

7. Barasha Deka.

8. Sangita Das

9. Pinki Moni Das

10. Pankhi Baruah

11. Sagarika Bhuyan

} BA 3rd Semester

} BA 5th Semester

Alone

Das  
1.3.21

**8. Photo evidence of students attending departmental seminars.**

The photographs of an offline group discussion is attached herewith.

